

Request For Members' Professional Development Funds Application Form

Guidelines	Please send completed application form and required documentation to:
Proof of full payment (receipt), including conference, workshop, AQ, seminar title, and completed application must be submitted AFTER completion of course/workshop. Members are entitled to claim up to \$150 once every 2 years, as of the date the application is received. Application form, proof of payment and proof of completion must be sent in one single PDF file.	Elizabeth So Secretary/Treasurer Board Courier: ETT – NE 14
Be Advised	The following are NOT eligible for funding
Limited funds are available each school year. Please apply early to avoid disappointment.	Credit Courses (ie: courses taken for academic credit toward a degree or diploma)

Name		
ETFO Number		
School/Worksite		School Phone/Fax
Email		
Home Address		Postal Code

Function Information	
Professional Development Activity: (eg: Title of conference/workshop/AQ)	Registration Cost: (please attach receipt)
Provided By:	Date of Activity:

Date:	Two years is calculated as of the date the application is received.
Signature:	