

September 14, 2016

TO: UNION STEWARDS, REGIONAL COUNCILLORS

FROM: ROZ GERIDIS, EXECUTIVE LIAISON, GOODWILL COMMITTEE

RE: MEMBER RECOGNITION

Enclosed is a form from your ETT Goodwill Committee. Please keep a master and use it as often as is necessary. If you have an in-school social committee you might like to provide them with a copy for their use. On the reverse is an outline of the criteria for Goodwill Committee membership recognition. Your assistance in this process is very much appreciated.

MEMBER RECOGNITION

The ETT Goodwill Standing Committee would like to acknowledge significant events in a member's life. The committee has established a mechanism to receive pertinent information regarding the events listed below.

A. Bereavement:

on the death of a:

- a) member, ETT will make a donation to the charity of choice of \$100 and send a card.
- b) member's spouse/partner/child/sibling/parent/close relative, ETT will send a card.

B. Illness:

For a member who is ill for one month or longer, ETT will send a card.

C. Congratulations:

To acknowledge milestones in a member's life (e.g., birth, graduation, marriage, special achievement) ETT will send a card.

D. Retiring Members:

ETT will recognize retiring members by:

- a) hosting a reception(s) in June in their honour.
- b) presenting each member with a commemorative gift in recognition of their years of service.

E. International Exchange Teachers:

ETT will recognize exchange teachers.

F. 25 Years of Teaching:

- a) ETT will recognize teachers celebrating 25 years of Teaching with TDSB by hosting a reception each spring in their honour.
- b) make a donation to a community group in lieu of a gift at reception.

Process for notifying the Goodwill Committee is as follows:

- a) A member or members' advocate informs their Union Steward.
- b) The Union Steward completes or has the member complete the Goodwill notification form and couriers, fax, or email the form to the ETT office, attention: Karen Santer, 4211 Yonge Street, Suite 300, Route NE14, fax (416) 393-9929, ksanter@ett.on.ca
- c) The ETT office will then contact the appropriate Goodwill Committee member.
- d) Online – on the ETT website ett.ca, under, Goodwill Committee

GOODWILL COMMITTEE
NOTIFICATION FORM

Information received from:

Union Steward (please print)

Other (please print)

School name:

Route:

Telephone:

Fax:

Date:

Notification of:

(death, birth (gender), illness, marriage, 25 years of teaching, special achievement)

In case of illness, absent since:

(date)

Additional consideration:

Send to:

Name of Member

School

Home Address

In Case of bereavement chosen charity for donation:

Please send completed form to: Karen Santer, ETT OFFICE – Suite 300 – 4211 Yonge Street
Via courier Route NE14 ~ Fax: 416-393-9929 ~ ksanter@ett.on.ca